
	<b>COURSE INTRODUCTION FORM</b>	Document No.	<b>FR.031</b>
		First Publication Tar.	<b>10.05.2022</b>
		Rev. Tar./No.	<b>-/00</b>
Document Responsible: Directorate of the Ins. Of Sec. Sci.			

- Course Title** : **Turkey's Administrative Structure**
- Course Language** : Turkish
- Course Objective** : To inform the student about the basic concepts, principles and prominent institutions regarding the state structure of the Republic of Turkey; To teach inter-institutional relations and inter-level functioning.
- Course Level** : Master Degree
- Course Type / Contents** : Compulsory / In the Turkish Public Administration course, the administrative structure and functioning of the Republic of Turkey is explained to the student in its different dimensions on a historical and theoretical basis. In the course, first of all, basic concepts related to the field of public administration such as administration, state, bureaucracy and organization are explained. Efforts are being made to draw the boundaries of the field of public administration with a state-centered public administration approach. Emphasis is placed on state types through centralized and decentralized administration methods. The central administration and decentralization parts of the Republic of Turkey, a unitary state, are explained in detail in terms of their sub-elements. In the course, the administrative whole consisting of central government, provincial government, local governments and public institutions is introduced. Within the scope of this course, law enforcement management/internal security management is evaluated and current developments and changes are discussed through institutional examples.
- Course Credits** : 3
- Course Semester** : Spring
- Course Lecturer** : **Assoc.Prof. Tekin AVANER**
- Course Lecturer Nu.** : 0312 432 7010
- Department Coordinator** : Prof.Elif ÇOLAKOĞLU
- Prerequisite** :
- Teaching Techniques** : Lecturing through presentations, reviewing legislation, examining administrative practices
- Reading List** :
- Bilal Eryılmaz, *Kamu Yönetimi: Düşünceler, Yapılar, Fonksiyonlar, Politikalar*, Umuttepe Yay., Kocaeli.
- Hüsamettin İnaç ve Kübra Öztürk, *Cumhurbaşkanlığı Hükümet Sisteminde Kamu Yönetimi*, Nobel Yayıncılık, 2023.

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Tekin Avaner, *Kamu Yönetiminde Reform*, Gazi Kitabevi, Ankara, 2021.

Tekin Avaner ve Barış Övgün (Ed.); *Genel Olarak İç Güvenlik Yönetimi*, Gazi Kitabevi, Ankara.

Tekin Avaner ve Can Umut Çiner (Ed.); *Karşılaştırmalı İç Güvenlik Yönetimine Giriş, Ülke Örnekleri*, Gazi Kitabevi, Ankara.

Tekin Avaner ve Ozan Zengin (Ed.); *Türkiye’de İç Güvenlik Yönetimi*, Gazi Kitabevi, Ankara.



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### WEEKLY COURSE PLAN

Weeks	Course Subjects
1	Public administration and related concepts
2	State and public administration organization
3	Public administration approaches / Principles of centralized management and decentralization
4	Types of states
5	Central government: Presidency
6	Central government: Ministerial system
7	Midterm
8	Civil Administration
9	Internal security management
10	Local governments
11	Local government reform
12	Service-wise decentralized organizations / Public economic enterprises
13	Regulatory and supervisory institutions & Development agencies
14	Current developments in public administration
15	Semester final exam

### ASSESSMENT METHODS

Term Learning Activities	Quantity	Percentage, %
Attendance	-	-
Quiz	-	-
Midterm Exam	1	50
Practice	-	-
Term Project	-	-
Homework / Presentation	-	-
Final Exam	1	50
<b>Total</b>	<b>2</b>	<b>100</b>

Bilgi İçin:

Görevi:

Telefon No:+90 (312)464

Belgeyi Çıkaran Makam:



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### ECTS\* (STUDENT WORKLOAD)

Activities	Quantity	Duration (Hour)	Total Workload
Lectures	14	3	42
Study hours out of classroom (Study before and after the class)	14	4	56
Presentation / Seminar	2	18	36
Project (Term Paper)	-	-	-
Homework	1	36	36
Midterm Exam	1	30	30
Final Exam	-	-	-
<b>Total</b>	<b>32</b>	<b>91</b>	<b>200</b>
<b>ECTS Credits</b>			<b>8</b>

### COURSE LEARNING OUTCOMES

Nu	Explanation
LO1	Learns the basic concepts and approaches related to public administration.
LO2	Knows the nature of state-oriented public administration.
LO3	Learns the structural and functional features of the state in historical, organizational and legal terms.
LO4	Learns the principles of administration in line with the Constitution and laws.
LO5	Learns the central government structure, civil administration/provincial organization.
LO6	Knows the concept of decentralization and its different applications, and the distinctive features of local governments.
LO7	Learns about decentralization organizations in terms of service.
LO8	Knows law enforcement institutions and their functions.

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### PROGRAM QUALIFICATIONS

Program Name							
No	Explanation	Course Contribution Level					
		0	1	2	3	4	5
PO1	The student has conceptual knowledge of Public Administration in order to understand the relationship between theory and practice.						X
PO2	The student understands the multidisciplinary interaction to which the field is linked.						X
PO3	The student has the fundamental rules for the administrative functioning of center-local relations.						X
PO4	The student has advanced knowledge of how to plan and perform current research methods and techniques required by Public Administration science, in addition to being able to apply them.						X
PO5	The student can develop and deepen her/his knowledge in the field of public administration at the level of expertise based on undergraduate level qualifications.						X
PO6	The student understands management and leadership theories and has the knowledge to prepare reports in various public institutions, particularly security institutions, and to prepare works in accordance with academic rules.					X	
PO7	The student leadership and entrepreneurial abilities take individual and team responsibility for resolving any crisis, disruption, or problem.						X
PO8	With an academic perspective, the student follows theoretical and practical developments in the fields of administration, law, politics, urbanization, and environmental problems, which are the main branches of public administration in Turkey and around the world.					X	

Bilgi İçin:

Görevi:

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### CONTRIBUTION OF LEARNING OUTCOMES TO PROGRAM OUTCOMES

All	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8
LO1	5	5	5	5	5	4	4	5
LO2	5	5	5	5	5	5	5	5
LO3	5	5	5	5	5	4	4	5
LO4	5	5	5	5	5	4	4	5
LO5	5	5	5	5	5	5	5	5
LO6	5	5	5	5	5	4	4	5
LO7	5	5	5	5	5	4	4	5
LO8	5	5	5	5	5	5	5	5

CONTRIBUTION LEVEL: 1- Very Low 2- Low 3- Middle 4-High 5-Very High


Assoc.Prof. Tekin AVANER

...../...../.....

(Sign)

Prof.Elif ÇOLAKOĞLU

Head of Public Administration Department

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**Course Title** : **Personnel Management in Public and Security Sector**

**Course Language** : Turkish

**Course Objective** : The aim of this course is to understand the public personnel systems in Turkey and to be able to analyze the security personnel within these systems through the state axis.

**Course Level** : Master Degree

**Course Type / Contents** : Formal Education.

In the course, public personnel systems in Turkey and the security personnel within them are analyzed through the state axis. For this purpose, the course content takes a managerial and administrative perspective rather than a human resources perspective and approaches personnel management from a system perspective. Starting with the historical and social importance of personnel management, the course analyzes administrative, judicial and academic personnel systems and then focuses on security personnel. These personnel systems are analyzed in terms of status, recruitment, training and career planning, promotion systems, registration or evaluation, appointment, rights and obligations, and discipline.

**Course Credits** : 8

**Course Semester** : 2023-2024 Spring

**Course Lecturer** : **Assoc.Prof. Gend.Col. Erdem ÖZGÜR**

**Course Lecturer Nu.** : 0505 350 73 60

**Department Coordinator** : Prof.Elif ÇOLAKOĞLU

**Prerequisite** :None


**Teaching Techniques** : The course is based on literature review and foreign articles and book reviews, and in certain areas, legislative analysis and ethnographic analysis are also used.

**Reading List** :

Albayrak, Suha Oğuz, (2011), Kariyer Uzmanlık Sistemi, TODAİE Yayınları, Ankara.


Albayrak, Süha Oğuz, İpek Ö. Sayan, (2011), “Kamuda Melez Bir Statü: Kadro Karşılığı Sözleşmeli Personel”, Mülkiye Dergisi, Cilt: XXXV, Sayı:272, Güz, s.195-216.

Akman, Nurettin, (1991), Yönetimde İç Güvenlik ve Jandarma, Ankara, Genelkurmay ATASE Başkanlığı Yayını.

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- Alpar, Güray, (2013), “Güvenliğin Sağlanmasında Bir Kolluk Kuvveti Olan Jandarmanın Geçmişten Günümüze Rolü ve Dünyadaki Konumu, Güvenlik Bilimleri Dergisi, Cilt: 2, Sayı: 1,s. 79-106.
- Andreas, Peter; Price, Richard, (2001), “From War Fighting to Crime Fighting: Transforming the American National Security State”, International Studies Review, Vol.: 3, No.: 3, s. 31-52.
- Arends, J. Frederik M., (2009), “Homeros’dan Hobbes ve Ötesine: “Güvenlik” Kavramının Avrupa Geleneğindeki Boyutları”, Uluslararası İlişkiler, Cilt: 6, Sayı: 22, s. 3-33.
- Baldwin, David A., (1997), “The Consept of Security”, Review of International Studies, British International Studies Association, Vol.: 23, s. 5-26.
- Bröckling, Ulrich, (2008), Disiplin: Askeri İtaat Üretiminin Sosyolojisi ve Tarihi, Ankara, Ayrıntı Yayınları.
- Buzan, Barry, (1991), People, States and Fear, An Agenda For International Security Studies in the Post Cold War Era, Lynne Rienner Publishers.
- Çağlar, Ali (1999), “Polis ve Polisliğin Ortaya Çıkışı”, Polis Bilimleri Dergisi, Cilt: 1, Sayı: 4,s. 121-132.
- Dillon, Michael, (2003), Politics of Security-Towards a Political Phiosophy of Continental Thought, London, Routledge.
- Foucault, Michel, (2016), Güvenlik, Toprak ve Nüfus, (Çev. Ferhat Taylan), İstanbul, Bilgi Üniversitesi Yayınları.
- Güler, Birgül Ayman, (2013), Kamu Personeli: Sistem ve Yönetim, İmge Yayını, Ankara.
- Huntington, Samuel P., (2004), Asker ve Devlet, (Çev. K.Ugur Kızılaslan), İstanbul, Salyangoz Yayınları, 2004.
- İlbak, Ekrem, (1959), “Jandarma Personelinin Yetiştirilmesi”, Jandarma Dergisi, Sayı: 12-13, s.44-47.
- Moskos, Charles, Wood, Frank, (1988), The Military: More Than Just A Job?, Pegamon-Brassey’s.
- Mühürçüoğlu, Evren, (2018), “İstifa Eden Jandarma Subaylarında İşe Yabancılaşma”, Sosyoloji Notları, Mayıs-Hazira, Cilt: 1, Sayı: 2, s.63-99.
- Neocleous, Mark, (2014), Güvenliğin Eleştirisi, (Çev.Tonguç Ok), Ankara, NotaBene Yayınları.
- Nordlinger, Eric A., (1977), Soldiers in Politics: Military Courps and Governments, Englewood Cliffs, NJ.: Prentice-Hall, Inc.
- Özgür, Erdem; Erciyas, Erdem, (2017), “Kamu Yönetiminde Yaşanan Dönüşümlerin İç Güvenlik Sektörüne Yansımaları”, Güvenlik Bilimleri Dergisi, Cilt: 6, Sayı: 1, s.77-107.



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- Özgür, Erdem, (2018), “İdarenin Hareket Araçları”, (Ed.: Erdem Özgür), İdare Hukuku, , Ankara, JSGA Yayınevi, 2nci Baskı, s. 117-151.
- Özgür, Erdem, (2019), Devlet ve Jandarma, Gazi Yayınevi, Ankara
- Sayan, İ.Ö., (2016), “ Türkiye’de Kamu Personel Sisteminde Sorun Alanları ve Çözüm Önerileri”, Ankara Üniversitesi Siyasal Bilgiler Fakültesi Dergisi, C.71,No:3, s.669-691.
- Sayan, İpek Ö. , (2014), “Türkiye’de Ombudsmanlık Kurumunun Uygulanabilirliği ve Alternatif Denetim Yöntemleri”, Ankara Üniversitesi Siyasal Bilgiler Fakültesi Dergisi, C.69,No.2, s.333-349.
- Sayan, İpek Ö., (2011), “Personel Yaklaşımları”, Siyaset Bilimi’nde Kuram-Yöntem-Güncel Yaklaşımlar, (Ed: Doç. Dr. Baran Dural), Kriter Yayınları, Ankara, s.84-103.
- Sayan, İpek Ö., (2009), “Türkiye’de Kamu Personel Sistemi: İdari, Askeri, Akademik, Adli Personel Ayrımı”, A.Ü. S.B.F. Dergisi, Cilt: 64, Sayı:1, s. 201-245.
- Sayan, İpek Ö., Aytül Güneşer Demirci, (2012), KHK’larla Değişen Personel Sistemi”, Kanun Hükmünde Kararnamelerle Yönetmek, (Der: Argun Akdoğan), Alter Yayınları, Ankara, s.179-238.
- Sayan,İpek Ö., (2016), Merkezi Personel Hizmetleri Örgütlenmesi, TODAİE, Akara, (Onur Ender Aslan, Hikmet Kavruk, Mete Yıldız, Yılmaz Üstüner, Hasan Engin Şener, Vahide Feyza Urhan ile birlikte),s.48-98.
- Sayan, İpek.Ö., Özgür, Erdem, (2018), “Askeri Personel Sisteminde Değişim”, Yasama Dergisi, Sayı: 38, s. 5-17.
- SAYAN, İpek Özkal, ÖZGÜR, Erdem, (2020), “Türkiye’de İdari ve Askeri Alanda Sözleşmeli Personel İstihdamı”, Ankara Üniverstesi Sosyal Bilimler Dergisi, Cilt 11, Sayı 2, s.139-153.
- Sığrı, Ünsal, (2005), “Ulusal Güvenlik Hizmeti ve Savaşın Sevk ve İdaresi Kapsamında Askerlik Kurumunun ve Subaylık Mesleğinin Analizi: Dünyada ve Türk Toplumunda Askerliğe Bakış”, Güvenlik Stratejileri Dergisi, Sayı: 1(2), s. 95-112.
- Sığrı, Ünsal, (2006), “Geleceğin Askeri Liderliğine Dair Değerlendirmeler”, Güvenlik Stratejileri Dergisi, Yıl: 2, Sayı: 3, s. 95-114.
- Soeters, Joseph., (2017), “Askeri Kültür”, (Çev.Hakan Bayramlık, Zafer Uzun), (Ed. Giuseppe Caforio), Askeri Sosyoloji, Ankara, Nobel Yayıncılık, s.237-254.
- Tortop, Nuri, (1994), Personel Yönetimi, Ankara, Yargı Yayınları.
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Woodd, M. (2000) “The Psychology of Career Theory- A New Perspective?”, Career Development International, Vol.. 5(6), s. 273-278.

### WEEKLY COURSE PLAN

Weeks	Course Subjects
1	State and Security Relationship-1
2	State and Security Relationship-2
3	Security Organizations
4	Historical and Social Perspective on Personnel Management
5	Public Personnel Systems
6	Areas in Personnel Management and Security Personnel
7	Statuses and Recruitment Methods
8	Mid-term Homework Presentations
9	Training and Career Planning and Promotion Subsystems
10	Registry and Evaluation Subsystems
11	Assignment Systems
12	Discipline and Surveillance Systems
13	Other Rights and Liabilities
14	Ethics and Professional Ethics
15	Final Homework Presentations



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### ASSESSMENT METHODS

Term Learning Activities	Quantity	Percentage, %
Attendance	15	20
Quiz	-	-
Midterm Exam	-	-
Practice	-	-
Term Project	-	-
Homework / Presentation	2	80
Final Exam	-	-
<b>Total</b>	<b>17</b>	<b>100</b>

### ECTS\* (STUDENT WORKLOAD)

Activities	Quantity	Duration (Hour)	Total Workload
Lectures	14	3	42
Study hours out of classroom (Study before and after the class)	14	6	84
Presentation / Seminar	2	5	10
Project (Term Paper)	-	-	-
Homework	2	35	70
Midterm Exam	-	-	-
Final Exam	-	-	-
<b>Total</b>	<b>32</b>	<b>49</b>	<b>196</b>
<b>ECTS Credits</b>			<b>8</b>

Bilgi İçin:

Görevi:

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Belgeyi Çıkaran Makam:



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### COURSE LEARNING OUTCOMES

Nu	Explanation
LO1	Makes sense of the State Security Relationship.
LO2	Knows security organizations.
LO3	Distinguishes personnel management systems and approaches.
LO4	Analyzes the public personnel system.
LO5	Analyzes the status priorities of security personnel.
LO6	Reveals the differences of security personnel from other public personnel comparatively.
LO7	Explains comparatively the personal rights of security personnel and the reasons for them.

### PROGRAM QUALIFICATIONS

Program Name							
No	Explanation	Course Contribution Level					
		0	1	2	3	4	5
PO1	The student has conceptual knowledge of Public Administration in order to understand the relationship between theory and practice.					X	
PO2	The student understands the multidisciplinary interaction to which the field is linked.					X	
PO3	The student has the fundamental rules for the administrative functioning of center-local relations.				X		
PO4	The student has advanced knowledge of how to plan and perform current research methods and techniques required by Public Administration science, in addition to being able to apply them.				X		
PO5	The student can develop and deepen her/his knowledge in the field of public administration at the level of expertise based on undergraduate level qualifications.						X

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<b>PO6</b>	The student understands management and leadership theories and has the knowledge to prepare reports in various public institutions, particularly security institutions, and to prepare works in accordance with academic rules.			X				
<b>PO7</b>	The student leadership and entrepreneurial abilities take individual and team responsibility for resolving any crisis, disruption, or problem.			X				
<b>PO8</b>	With an academic perspective, the student follows theoretical and practical developments in the fields of administration, law, politics, urbanization, and environmental problems, which are the main branches of public administration in Turkey and around the world.			X				

### CONTRIBUTION OF LEARNING OUTCOMES TO PROGRAM OUTCOMES

All	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8
<b>LO1</b>	5	4	2	3	3	3	2	3
<b>LO2</b>	5	4	2	3	3	5	2	2
<b>LO3</b>	5	4	2	3	3	5	2	3
<b>LO4</b>	5	4	2	3	4	5	3	3
<b>LO5</b>	5	4	3	3	5	4	2	3
<b>LO6</b>	5	4	2	4	5	3	2	4
<b>LO7</b>	5	4	2	4	5	3	3	4

CONTRIBUTION LEVEL: 1- Very Low

2- Low

3- Middle

4-High

5-Very High

Assoc.Prof. Gend.Col. Erdem ÖZGÜR

...../...../.....

Prof.Elif ÇOLAKOĞLU


Head of Public Administration Department

Bilgi İçin:

Görevi:

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<b>Course Title</b>	<b>: Internal Security Management</b>
<b>Course Language</b>	<b>: Turkish</b>
<b>Course Objective</b>	<b>: İç güvenlik yaklaşımını ortaya çıkaran risklerin anlaşılması ve çözümüne ilişkin yönetim ihtiyaçlarının değerlendirilmesidir.</b>
<b>Course Level</b>	<b>: Master Degree</b>
<b>Course Type / Contents</b>	<b>: Elective</b>
<b>Course Credits</b>	<b>: 3</b>
<b>Course Semester</b>	<b>: Spring</b>

In this course, the conceptual framework of internal security approach and management procedure will be examined. In this context, the relationship between politics, society and governance with the concept of security will be evaluated in terms of political science, sociology and international relations disciplines. Finally, it is aimed to evaluate the approaches of nation states regarding the provision of internal security in the context of both the world and Turkey.

<b>Course Lecturer</b>	<b>: Ph.D.Tarık AK</b>
<b>Course Lecturer Nu.</b>	<b>: 0312 4647175</b>
<b>Department Coordinator</b>	<b>: Prof.Elif ÇOLAKOĞLU</b>
<b>Prerequisite</b>	<b>: To be a graduate of undergraduate program, to meet the master's degree application criteria</b>
<b>Teaching Techniques</b>	<b>: Theoretical expression</b>
<b>Reading List</b>	<b>:</b>

- Ak, T. (2018). Dünyada İç Güvenlik Yaklaşımının Değişimi ve İç Güvenlik Yönetimine Etkisi, Van YYÜ İİBF Dergisi, 3(6), 74-93.
- Ak, (2019). Yapısal Olarak İç Güvenlik Yönetimi, (Ed.T.Avaner & O.Zengin), Türkiye’de İç Güvenlik Yönetimi içinde (41-72). Ankara: Gazi Kitabevi.
- Ak, T. & Hasanoğlu, M. (2021). İç Güvenliğin Değişen Gündemi ve Azerbaycan Devletinin İç Güvenliği. IBAD Sosyal Bilimler Dergisi, (11), 19-38.
- Archick, K. (2006), İtaly, (Ed. Kristin Archick) European Approaches to Homeland Security and Counterterrorism içinde (23-31), Congressional Research Service Report for Congress, Washington DC, USA.

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- Boz, S.S. Nacak, M Öndin, H.B. Özdemir, Y. Bölükbaşı, M.O. Ulusoy, S. (2020). İdare Hukuku Açısından Kamu Düzeni Unsurları, (Ed.S.S. Boz). Ankara: Adalet Yayınları
- Brimmer, Esther (2006). From Territorial Security to Societal Security: Implications for the Transatlantic Strategic Outlook. (Ed.E.Brimmer) Transforming Homeland Security: U.S. and European Approaches içinde (23-43). Washington DC: Center for Transatlantic Relations.
- Collins, A. (2017). Çağdaş Güvenlik Çalışmaları, (Çev. Nasuh Uslu), İstanbul: Uluslararası İlişkiler Kütüphanesi Role Akademik Yayıncılık
- Heywood, Andrew (2018). Siyaset, Ankara: BB101
- Smith, C. L. & Brooks, D. J. (2013). Security Science: The Theory and Practice of Security, USA: Elsevier, Butterworth–Heinemann Publications.
- There will also be a reading list related to each week's topic.

### WEEKLY COURSE PLAN

Weeks	Course Subjects
1	Overview of the concept of internal security. <i>(In addition to defining the concept/approach of internal security of nation states, different levels of security approaches are examined through international security, internal security, public security, commercial/private sector security and individual's own security in order to understand the concept)</i>
2	The relationship of security in modern states with social structures and political approaches <i>(The impact of different social structures that contribute to the formation of the perception of security in modern societies, the relationship of approaches such as liberalism and social democracy with the mechanism of power and their views on the perception of security are examined).</i>
3	The formation and governance principles of the state and the elements of power that guide the perception of security <i>(The birth and management of the modern state, which affects the perception of security, and the power structure are examined in the context of management and organizational theories)</i>
4	The state's perception of security in a modern society, public order and its elements, and the maintenance of public order <i>(In terms of the duty of a modern state to ensure public order, the principles of public peace, public health, public morality, public aesthetics, human dignity and individual self-defense are examined)</i>
5	The emergence of internal security approach and management procedures in the world-1 <i>(The reasons for the adoption of internal security in the world since the early 2000s, the principles that modern states consider necessary for internal security management, the complementarity of internal security to national security, reorganization in state)</i>

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	<i>administration, development of strategy and emergency plans, the functioning of democracy, and international cooperation will be evaluated)</i>
<b>6</b>	The emergence of internal security approach and management procedures in the world-2
<b>7</b>	Midterm Exam
<b>8</b>	The relationship between internal security management and social welfare in the modern state <i>(In a modern state, the state of citizens' welfare and freedoms and their demands for protection while ensuring the security of society are assessed)</i>
<b>9</b>	Internal security threats that threaten the security of today's societies <i>(Security risks to which modern societies are exposed and to which their states must respond, such as terrorism, disasters, critical infrastructure security, epidemics, cyber threats, protection of personal rights, cross-border irregular migration)</i>
<b>10</b>	Country reviews of internal security approaches in the world, security risks and internal security management procedures-1 <i>(The internal security threats faced by the United States and its internal security approach and management against these threats are evaluated)</i>
<b>11</b>	Country reviews of internal security approaches in the world, security risks and internal security management procedures-2 <i>(Assessing the internal security threats faced by the EU and its internal security approach and management)</i>
<b>12</b>	Country reviews of internal security approaches in the world, security risks and internal security management procedures-3 <i>(The internal security threats faced by European countries such as the UK, France, etc. and their internal security approach and management against these threats are evaluated.)</i>
<b>13</b>	Turkey's perspective on security risks and internal security management procedures <i>(Turkey's internal security threats and its internal security approach and management against these threats are evaluated)</i>
<b>14</b>	General Evaluation
<b>15</b>	Final Examination

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### ASSESSMENT METHODS

Term Learning Activities	Quantity	Percentage, %
Attendance	1	10
Quiz	-	-
Midterm Exam	1	30
Practice	-	-
Term Project	-	-
Homework / Presentation	1	20
Final Exam	1	40
<b>Total</b>	<b>4</b>	<b>100</b>

### ECTS\* (STUDENT WORKLOAD)

Activities	Quantity	Duration (Hour)	Total Workload
Lectures	14	3	42
Study hours out of classroom (Study before and after the class)	15	4	60
Presentation / Seminar	1	7	7
Project (Term Paper)	-	-	-
Homework	-	-	-
Midterm Exam	1	20	20
Final Exam	1	30	30
<b>Total</b>			<b>159</b>
<b>ECTS Credits</b>			<b>6</b>

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### COURSE LEARNING OUTCOMES

Nu	Explanation
<b>LO1</b>	Learns conceptual information about internal security management.
<b>LO2</b>	Understands and learns multidisciplinary issues related to internal security
<b>LO3</b>	Learns the horizontal and vertical divided functional areas in the management of internal security.
<b>LO4</b>	Learns current research methods and techniques related to internal security. Has knowledge of planning and implementation.
<b>LO5</b>	To be able to improve his/her knowledge in the field of internal security management at the level of expertise.
<b>LO6</b>	Evaluates the theories of management and leadership in the context of internal security and management. Reaches the competence of preparing academic reading and works related to the field.
<b>LO7</b>	Responsibility to the group and community to which it belongs in solving internal security problems and can lead.
<b>LO8</b>	Learns the basic issues of public administration related to internal security. Gains academic perspective and follows the discipline.



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### PROGRAM QUALIFICATIONS

Program Name							
No	Explanation	Course Contribution Level					
		0	1	2	3	4	5
PO1	The student has conceptual knowledge of Public Administration in order to understand the relationship between theory and practice.						X
PO2	The student understands the multidisciplinary interaction to which the field is linked.						X
PO3	The student has the fundamental rules for the administrative functioning of center-local relations.					X	
PO4	The student has advanced knowledge of how to plan and perform current research methods and techniques required by Public Administration science, in addition to being able to apply them.					X	
PO5	The student can develop and deepen her/his knowledge in the field of public administration at the level of expertise based on undergraduate level qualifications.				X		
PO6	The student understands management and leadership theories and has the knowledge to prepare reports in various public institutions, particularly security institutions, and to prepare works in accordance with academic rules.				X		
PO7	The student leadership and entrepreneurial abilities take individual and team responsibility for resolving any crisis, disruption, or problem.					X	
PO8	With an academic perspective, the student follows theoretical and practical developments in the fields of administration, law, politics, urbanization, and environmental problems, which are the main branches of public administration in Turkey and around the world.					X	

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### CONTRIBUTION OF LEARNING OUTCOMES TO PROGRAM OUTCOMES

All	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8
LO1	5	4	4	4	4	4	4	4
LO2	4	5	4	4	4	4	4	4
LO3	4	4	5	4	4	4	4	4
LO4	4	4	4	5	4	4	4	4
LO5	4	4	4	4	5	4	4	4
LO6	4	4	4	4	4	5	4	4
LO7	4	4	4	4	4	4	5	4
LO8	4	4	4	4	4	4	4	5

CONTRIBUTION LEVEL: 1- Very Low 2- Low 3- Middle 4-High 5-Very High


Ph.D.Tarık AK

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(Sign)

Prof.Elif ÇOLAKOĞLU

Head of Public Administration Department

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- Course Title** : **Management Sociology and Culture**
- Course Language** : Turkish
- Course Objective** : In this lesson; It is aimed to obtain information about the conceptual and theoretical foundations of the management system and its scope, and about the cultural characteristics that shape management systems. The managerial cultures of different countries, especially their diversity, will be explained on the basis of selected examples.
- Course Level** : Master Degree
- Course Type / Contents** :Originality/lack of originality debates in our practical administrations, the shaping of progress through the search for a political-administrative system, merit, ostentation, complaint culture, the culture that emerged from the bureaucrats and the home since the birth of bureaucracy, opposition to ethical values, the change in the physiology of genders in managerial attitudes.
- Course Credits** : 6
- Course Semester** : Spring
- Course Lecturer** : **Assoc. Prof. Dr. Hatice ALTUNOK**
- Course Lecturer Nu.** : +90(505) 697 1747
- Department Coordinator** : Prof. Elif ÇOLAKOĞLU
- Prerequisite** :
- Teaching Techniques** : Theoric
- Reading List** : Resources for this lesson, differentiation according to weekly topics and current readings are determined.



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### WEEKLY COURSE PLAN

Weeks	Course Subjects
1	Explaining the content of the course Introduction/Sharing of Obligations/Allocation of Topics
2	Conceptual framework and historical process about management sociology and management culture
3	Basic features of Turkish management culture II
4	Basic features of Turkish management culture II
5	Examples of different country management cultures
6	Habits that shape management culture
7	<b>Midterm</b>
8	The impact of managerial reforms on management culture
9	The role of training of employees in the public bureaucracy in shaping the managerial culture
10	The role of ethical values in shaping managerial culture
11	Merit as the basic component of managerial culture
12	Reflection of gender equality policies on administrative culture
13	Factors affecting the supervisor-officer relationship
14	Evaluation of law enforcement institutions in terms of managerial culture
15	<b>Semester final exam</b>

### ASSESSMENT METHODS

Term Learning Activities	Quantity	Percentage, %
Attendance	1	10
Quiz	-	-
Midterm Exam	1	30
Practice	-	-
Term Project	-	-
Homework / Presentation	1	20
Final Exam	1	40
<b>Total</b>	<b>4</b>	<b>100</b>

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### ECTS\* (STUDENT WORKLOAD)

Activities	Quantity	Duration (Hour)	Total Workload
Lectures	14	3	42
Study hours out of classroom (Study before and after the class)	14	3	42
Presentation / Seminar	2	5	10
Project (Term Paper)	-	-	-
Homework	-	-	-
Midterm Exam	1	25	25
Final Exam	1	35	35
<b>Total</b>	<b>32</b>	<b>71</b>	<b>156</b>
<b>ECTS Credits</b>			<b>6</b>

### COURSE LEARNING OUTCOMES

Nu	Explanation
<b>LO1</b>	Learns the basic concepts and characteristics of management sociology and management culture.
<b>LO2</b>	Learns the general characteristics of Turkish management culture.
<b>LO3</b>	Gain knowledge about the management culture of different countries.
<b>LO4</b>	Can evaluate the factors that shape management culture
<b>LO5</b>	Can examine the importance of cultural values for the administrative system and structure.



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### PROGRAM QUALIFICATIONS

Program Name							
No	Explanation	Course Contribution Level					
		0	1	2	3	4	5
<b>PO1</b>	The student has conceptual knowledge of Public Administration in order to understand the relationship between theory and practice.						X
<b>PO2</b>	The student understands the multidisciplinary interaction to which the field is linked.						X
<b>PO3</b>	The student has the fundamental rules for the administrative functioning of center-local relations.						X
<b>PO4</b>	The student has advanced knowledge of how to plan and perform current research methods and techniques required by Public Administration science, in addition to being able to apply them.						X
<b>PO5</b>	The student can develop and deepen her/his knowledge in the field of public administration at the level of expertise based on undergraduate level qualifications.						X
<b>PO6</b>	The student understands management and leadership theories and has the knowledge to prepare reports in various public institutions, particularly security institutions, and to prepare works in accordance with academic rules.						X
<b>PO7</b>	The student leadership and entrepreneurial abilities take individual and team responsibility for resolving any crisis, disruption, or problem.						X
<b>PO8</b>	With an academic perspective, the student follows theoretical and practical developments in the fields of administration, law, politics, urbanization, and environmental problems, which are the main branches of public administration in Turkey and around the world.						X

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### CONTRIBUTION OF LEARNING OUTCOMES TO PROGRAM OUTCOMES

All	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8
LO1	5	5	4	4	5	4	4	5
LO2	5	5	4	4	5	4	5	5
LO3	5	4	3	3	4	3	3	3
LO4	5	5	3	4	5	4	4	5
LO5	4	5	5	4	5	4	4	5

CONTRIBUTION LEVEL: 1- Very Low      2- Low      3- Middle      4-High      5-Very High

Assoc. Prof. Dr. Hatice ALTUNOK

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**Prof.Elif ÇOLAKOĞLU**

**Head of Public Administration Department**